

Who do I contact?

If you are unable to find the compliance information you are looking for or are unable to find who to contact, please contact us at:
complianceUI@uiowa.edu or 319-335-0010.

	Topic	Point of contact	Contact Information	Relevant Policy (where applicable)
1.	Animal Subjects Research	Office of the Institutional Animal Care & Use Committee (IACUC)	Phone: (319) 335-7985 IACUC Staff Directory OAR Staff Directory http://animal.research.uiowa.edu	- Policy and Guidelines - Principles for the Care and Use of Animals
2.	Accessibility	Faculty & Staff Disability Services	Phone: (319) 335-2660 Staff Directory Email: fsds@uiowa.edu	- Americans with Disability Act (ADA) - Access to Medical & Exposure Records - Accommodations
3.	Athletics Compliance	Athletics	Phone: (319) 335-5958 Email: compliance@hawkeyesports.com	- Boosters - Prospective Student Athletes - Current Athletes - Agent Information - NCAA Initial Eligibility Center
4.	Biological Safety	Environmental Health & Safety	Phone: (319) 335-8501 Email: ehs-contact@uiowa.edu	- Bloodborne Pathogens - Recombinant DNA Program (rDNA) - Select Agents and Toxins - Shipping Infectious Substances - Dangerous Goods Regulations - Pipeline and Hazardous Materials Safety Administration - Stem Cell Research - Guidelines for Human Embryonic Stem Cell Research
5.	Campus Security (The Clery Act)	Department of Public Safety	Non-Emergency: (319) 335-5022 Email: police@uiowa.edu	Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 USC § 1092(f))
6.	Chemical Safety	Environmental Health & Safety	Phone: (319) 335-8501 Email: ehs-contact@uiowa.edu	- Chemical Hygiene Plan. - Chemical Facility Anti-Terrorism Standards (CFATS)

7.	Conflict of Interest in Research	Conflict of Interest in Research Office	Phone: (319) 384-4256 Email: research-webmaster@uiowa.edu	• Conflict of Interest Policy (operations manual)
8.	Consensual Relationships	Office of Equal Opportunity & Diversity	Phone: (319) 335-0705 (voice); (319) 335-0697 (TDD) or email: diversity@uiowa.edu	• Consensual Relationships Involving Students (OM II-5)
9.	Contracting Authority & Information		Contracting: Business Managers Office Legal: Office of the General Counsel Research Contracts: UI Division of Sponsored Programs Goods and Services Contracts: Purchasing Department Contract Review (Insurances/Indemnification): Risk Management	• Contracting and Contracting Process • UI Operations Manual Contracting Guidelines • University Contracting Authority • Professional Services Agreement • Terms and Conditions for Purchases/Services
10.	Copyright	Information Security & Policy Office	Phone: (319) 335-6332 Email: it-secuirty@uiowa.edu	• Information for Students • Copyright Law & Fair Use • File sharing • Digital Millennium Copyright Act (DMCA) of 1998
11.	Drug Free Workplace	Administrative Services	Phone: (319) 335-3558 Staff Directory	• Drug Free Environment Policy
12.	Export Controls	Division of Sponsored Programs	Phone: (319) 335-2123 Email: Export-control@uiowa.edu	• University of Iowa Policy
13.	Fair Labor Standards	Compensation & Classification	Phone: (319) 335-5298 Email: comp-class@uiowa.edu	• Fair Labor Standards Act (FLSA) • Hours, Overtime, Call Back and Standby Status
14.	Family Medical Leave	Faculty & Staff Disability Services	Phone: (319) 335-2660 Staff Directory Email: fsds@uiowa.edu	• Family Medical Leave ◦ For HR Reps and Supervisors • Adoption Leave Policy; Child Entering the Home • Family Caregiving Leave • Medical Certification

				• Medical Files ○ Confidentiality ○ For HR Reps and Supervisors ○ Guidelines for Content and Transfer of Medical Files • Parental Leave ○ For Employees ○ For HR Reps and Supervisors
15.	Financial Privacy			• University Policy on Credit Cards • Identity Theft Prevention Program (Red Flags rule) • Gramm-Leach-Bliley Act (GLBA) • Payment Card Industry Data Security Standards (PCI-DSS)
16.	Foreign National Employment	Faculty & Staff Immigration Services	Phone: (319) 335-1167 Staff Directory Email: immigration@uiowa.edu	• Immigration Policies
17.	Gift Law	Administrative Services	Phone: (319) 335-3558 Staff Directory	• Gift Law Policy
18.	Hazardous Waste	Environmental Health & Safety	Phone: (319) 335-8501 Email: ehs-contact@uiowa.edu	
19.	HIPAA	Information Security & Policy Office	Phone: (319) 335-6332 Email: it-security@uiowa.edu	• University HIPAA Resources & Policies • Health Insurance Portability and Accountability Act (HIPAA)
20.	Human Subjects Research	Human Subjects Office	Phone: (319) 335-6564 Fax: (319) 335-7310 irb@uiowa.edu	• Guide for Human Subjects Research • Education and Training • Regulations and Guidance Materials • Frequently Asked Questions
21.	Human/Civil Rights	Administrative Services	Phone: (319) 335-3558 Staff Directory	• Human Rights • Nondiscrimination Statement • Religious Observance
22.	Merit Rules	Employee & Labor Relations	Phone: (319) 335-0052 Email: elr-help@uiowa.edu	• Employee and Labor Relations

23.	Occupational Safety/OSHA	Environmental Health & Safety and The University Benefits Office (Workers' Compensation Process)	Environmental Health & Safety: Phone: (319) 335-8501 Email: ehs-contact@uiowa.edu The University Benefits Office: Phone: (319) 335-2676 Email: benefits@uiowa.edu	- Occupational Safety & Health Administration (OSHA) Table of Contents for the OSH Act of 1970 - Bloodborne Pathogens - Illness/Injury Recordkeeping and Reporting Requirements - Illness and Injury Prevention Programs - Hazard Communication Standard - Respiratory Protection - Lockout/Tagout (The control of hazardous energy) - Personal Protective Equipment - Worker's Compensation Injury Reporting (Benefits Office)
24.	Payroll	University Payroll	Phone: (319) 335-2381 Toll Free: (877) 830-4001 Staff Directory Email: payroll-web@uiowa.edu	- Child Labor Laws - Employee Eligibility Verification (I-9) - Independent Contractor Payments - Nonresident Alien Taxation - Student FICA Exemption
25.	Radiation Safety	Environmental Health & Safety	Phone: (319) 335-8501 Email: ehs-contact@uiowa.edu	
26.	Research Integrity	Research Integrity Officer	Phone: (319) 335-2106	UI Research Integrity Policies
27.	Sponsored Research	Division of Sponsored Research	Phone: (319) 335-2123 Email: dsp@uiowa.edu Staff Directory	- Federal Regulations - State of Iowa Regulations - University of Iowa Policies and Procedures - Research Administration Handbook - Researcher Handbook
28.	Uniformed Services Employment & Reemployment Rights Act (ESERRA)	Administrative Services	Phone: (319) 335-3558 Staff Directory	- Military Leave Compensation - Military Leave, Guidelines - Military Leave, FMLA - For HR Reps and Supervisors
29.	University Benefits	University Benefits	Phone: (319) 335-2676 Staff Directory	COBRA

			Email: benefits@uiowa.edu	• Health Plans – Affordable Care Act Regulations and Guidance & Tax Provisions • Medicare • Retirement Plans • Spending Accounts • Unemployment Benefits • Worker’s Compensation •
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